

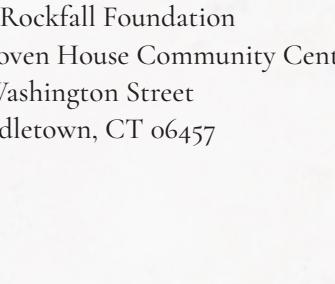
About the deKoven House & The Rockfall Foundation



The historic 18th-century deKoven House on Washington Street in Middletown is owned and maintained by the Rockfall Foundation, a not-for-profit organization that promotes and supports environmental education and conservation in the Lower Connecticut River Valley.

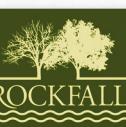
The house was bequeathed to the Foundation by the organization's founder, Clarence S. Wadsworth, in 1941. It presently serves as a community gathering space for many businesses and organizations throughout the year, as well as a local hub for environmental groups with subsidized office space. The Rockfall Foundation board of directors ensures its use for the benefit of the community.

Keep in touch!



The Rockfall Foundation
deKoven House Community Center
27 Washington Street
Middletown, CT 06457

Non-profit Org
U.S. POSTAGE PAID
Permit #97
Middletown, CT



The deKoven House

flexible MEETING SPACE

in downtown Middletown

The deKoven House is owned & maintained by The Rockfall Foundation, a not-for-profit organization

27 Washington Street • Middletown, CT 06457 • 860.347.0340 • www.rockfallfoundation.org

The deKoven House

The deKoven House is centrally located in downtown Middletown with easy access to Route 9 and I-91. It offers two fully air-conditioned meeting rooms, the use of a small kitchen, Wi-Fi access, technology setup*, and two restrooms. The rooms are ideal for workshops and trainings, association gatherings, board retreats, and membership meetings.

Availability

Meeting rooms are available:

- Monday through Thursday | 8:30 am to 10:00 pm
- Friday through Sunday | 8:30 am to 4:30 pm
- Other times considered upon request

Reservations

Reservations are encouraged at least 14 days before your desired date as rooms are scheduled on a first-come, first-served basis.

Guidelines

- No smoking or open flame allowed.
- No alcohol is to be served.
- Do not use any type of tape on the walls or other surfaces.
- After each meeting, chairs and tables must be returned to their original places.
- Reserve sufficient time for set up and clean up.
- All dishes, glasses, cups, coffee pots used are to be washed, dried, and put away.
- All garbage and recyclables are to be placed in the appropriate containers.
- Evening meetings should end with enough time for clean up so that everyone is out of the building no later than 10 p.m.

Payment

Payment is due one week prior to meeting date. Organizations claiming financial hardship can apply for assistance. Additional charges may be imposed on those who incur excess custodial services.

Parking

Parking is limited at the deKoven House during the day. However, ample parking is available adjacent to the building in the Melilli Plaza Municipal Parking Lot.

*The Rockfall Foundation will make available a projector or conference telephone for an additional fee. The projection screen may be used at no cost.

Contact us to schedule your next meeting or to view the space at 860.347.0340 or email tmarino@rockfallfoundation.org.

Additional guidelines for room use are available at rockfallfoundation.org.

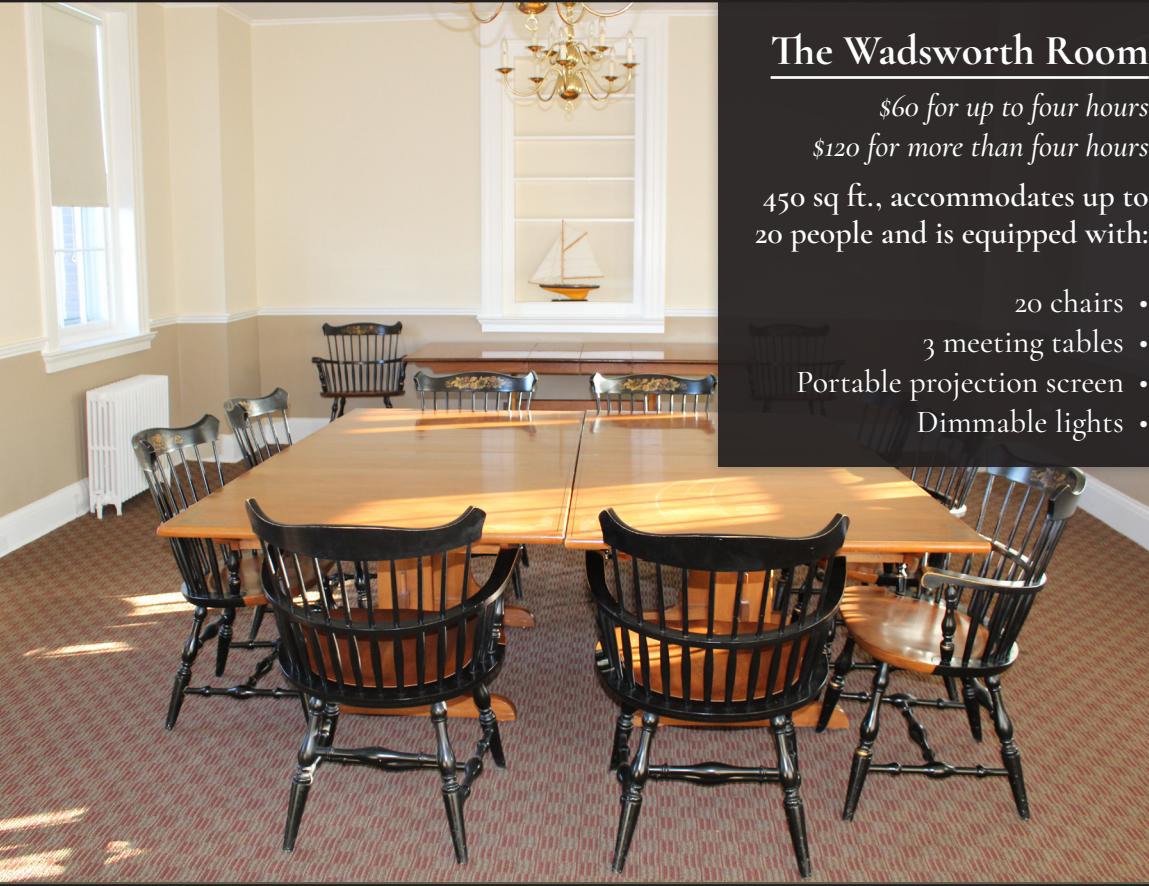


The Large Meeting Room

**\$75 for up to four hours
\$150 for more than four hours**

1,000 sq ft., accommodates up to 70 people and is equipped with:

- 70 chairs
- 10 large folding tables
- 2 small folding tables
- Podium with speaker system
- Retractable ceiling projection screen
- AV cart
- Dimmable lights



The Wadsworth Room

**\$60 for up to four hours
\$120 for more than four hours**

450 sq ft., accommodates up to 20 people and is equipped with:

- 20 chairs
- 3 meeting tables
- Portable projection screen
- Dimmable lights